

**MINUTES OF THE OUT RAWCLIFFE PARISH COUNCIL MEETING HELD ON
MONDAY 13 JANUARY 2025**

PRESENT: Cllrs; Mrs D Andrews (chair); Mrs A Metcalf; M Gardner; J Wilkinson.

The meeting opened at 7.30pm. Cllr Mrs Andrews welcomed those present.

108/1 Apologies: Cllrs R Beatson; J Swannie; J Slee (Clerk).

108/2 Declaration of interest.

Members were reminded of the requirement to declare any direct or indirect pecuniary or other interests in accordance with the code of conduct and to update the register as necessary.

108/3 Minutes. The minutes of the previous meeting were approved (MG/JW).

108/4 Open Forum.

There were two members of the public present. No matters were raised.

108/5 Lengthsman – Contract Terms Review / Payments. Rates to be agreed. Concern about how to retain requirement for two signatories with online banking. Agreed that payments by cheque to be retained so that payments can be discussed prior to payment.

108/6 Planning Consultations: Deferred.

108/7 Planning Enforcement: Deferred.

108/8 Flood Forum. There had been no meeting over the Xmas period.

108/9 Highways faults. Noted that local gritting was much improved.

Finance

108/10 Payment approved: - Lengthsman – Contract fee - Deferred

108/11 Payment approved: - Mothers Union – Anniversary Donation - £100

108/12 Payment deferred: - Cutts Lane Nurseries – Xmas Tree – £204.

108/13 Payment deferred: - Parish Church – Room Hire – Deferred pending report from Cllr Beatson.

108/14 Budget: The budget for the year to March 2026 was agreed as recorded (JW/AM). The Precept was set at £8000.

108/15 Clerk’s report: No further items were tabled

108/16 Items for agenda:

- a. Digitization for Archives

The Chairman closed the meeting at 8.15 pm.

SignedChairman

Date